

## **Late Fee and Disconnect Fee Policy for Online Payments**

Due to processing time (24 to 36 hours) for online payments to post to your account, please be aware of the following:

- Payments must be made by 8:00 pm on the 5th of each month to avoid the \$5.00 late fee.
- Payments must be made by 8:00 pm on the 15th of each month to avoid disconnect fees and utility service disconnection